

Provider access encounter matrix

Six encounters with technical education and apprenticeship providers, Years 8 to 13.

Years 8-9 · 2 encounters



First key phase: All pupils must attend

Years 10-11 · 2 encounters



Second key phase: All pupils must attend

Years 12-13 · 2 encounters



Third key phase: School must offer; optional for pupils

Phase	Encounter	Date	Provider	Route type (apprenticeship, T Level, HTQ, other)	In school day?	Learner reflection captured?
Years 8-9	1 of 6				☐ Yes ☐ No	☐ Yes ☐ No
	2 of 6				☐ Yes ☐ No	☐ Yes ☐ No
Years 10-11	3 of 6				☐ Yes ☐ No	☐ Yes ☐ No
	4 of 6				☐ Yes ☐ No	☐ Yes ☐ No
Years 12-13	5 of 6				☐ Yes ☐ No	☐ Yes ☐ No
	6 of 6				☐ Yes ☐ No	☐ Yes ☐ No

Encounters must last a reasonable time in the standard school day; evening events such as parents' evenings do not count. Publish a provider access policy statement and keep it up to date.

Sources: Education Act 1997 s42B, strengthened by Skills and Post-16 Education Act 2022 s14 (legislation.gov.uk/ukpga/2022/21/section/14); DfE statutory guidance, updated 23 June 2026 (gov.uk/government/publications/careers-guidance-provision-for-young-people-in-schools).

Track this per learner, automatically

Editable Excel version and Shine dashboard:

shineai.tech/for-careers-leaders